



International Civil Aviation Organization

ICAO Regional Accident Investigation Workshop - Asia and Pacific Region

Aviation Safety Team – First Meeting of the Asia Pacific Accident Investigation Group (APAC-AIG/1)

(Bali, Indonesia, 16-19 September 2013)

BULLETIN

1. Workshop and Meeting Venue

ICAO Regional Accident Investigation Workshop, Asia & Pacific Regions and Asia Pacific Regional Aviation Safety Team, First Meeting of the Asia Pacific Accident Investigation Group (APAC/AIG/1) will be held on 16 - 19 September 2013 at :

Discovery Kartika Plaza Bali Hotel

Jalan Kartika Plaza, Kuta,
Denpasar, Bali 80361 INDONESIA

Telp. : +62 361 751067
Facsimile : +62 361 753988
Email : eryka@discoverykartikaplaza.com
Website : www.discoverykartikaplaza.com



2. Workshop and Meeting Information

All information relevant to the workshop and meeting, including the program, will be posted on the NTSC Secretariat Program website at www.icao-aprastbali-ntsc.org and updated from time to time. It is advisable that you browse through the website regularly to get the updates.

All correspondences will be sent to or from the NTSC Secretariat Program email info@icao-aprastbali-ntsc.org only.

3. Workshop and Meeting Registration

The nominees for the Regional Workshop and meeting should be confirming to the host administration no later than 30 August 2013. Please note that place at the regional workshop are limited and it is therefore urged that participants be limited to persons who are involved with aircraft accident investigation and flight safety matters for their respective governments

Registration will commence at 08:30 on the first day of the workshop, i.e. 16 September 2013. A registration desk will be set outside the convention hall. Participants are requested to arrive at the convention facilities in time to register so that the opening session on the first day can begin at the scheduled time. Participants are also requested to wear the identification badge for all activities during the workshop and meeting.

4. Hotel Information

The following hotels are recommended for the purpose of your stay in Bali, Indonesia during the ICAO Regional Accident Investigation Workshop, Asia & Pacific Regions and Asia Pacific Regional Aviation Safety Team, First Meeting of the Asia Pacific Accident Investigation Group (APAC/AIG/1) from 16 - 19 September 2013.

The recommended hotels are in the same area with the Workshop & Meeting venue or about 3-5 minutes' walk.

Only the delegates with the NTSC (KNKT) reservation forms are entitled to enjoy the preferential rates offered to the host. Delegates should arrange their hotel accommodations directly with the hotel.

It is advisable to complete the hotel reservation form and send it to the hotel at least **TWO DAYS BEFORE** the cut-off date as specified by the hotel via the following email or fax:

Discovery Kartika Plaza Bali Hotel (**)**

Jalan Kartika Plaza, South Kuta
Denpasar, Bali, 80361 INDONESIA

Contact Point : Ms. Ruriesa Nisma Putri
Phone : +62 361 751067
Facsimile : +62 361 753988
Email : ruriesa@discoverykartikaplaza.com
Website : www.discoverykartikaplaza.com

Sun Island Hotel Bali (**)**

Jl. Kartika Plaza 88
South Kuta Bali 80361 INDONESIA

Contact Point : Ms. Shanti
Telephone : +62 361 761818
Fax : +62 361 750550
Mobile : +62 817 353 656
Email : sales@sunislandbali.com
reservation@sunislandbali.com
Website : www.sunislandkuta.com

Adhi Jaya Hotel Bali (**)**

Jl. Kartika Plaza
South Kuta Bali 80361 INDONESIA

Contact Point : Mr. Nyoman Aryanta
Telephone : +62 361 756884
Fax : +62 361 763445
Mobile : +62 813 3832 5801
Email : dosm@adhijayahotel.com
reservation@adhijayahotel.com
Website : www.adhijayahotel.com

Bali Rani Hotel Bali (*)**

Jl. Kartika Plaza
South Kuta Bali 80361 INDONESIA

Contact Point : Mrs. Susiati
Telephone : +62 361 751369
Fax : +62 361 752673
Mobile : +62 813 3821 5699
Email : salesmanager@baliranihotel.com
Website : www.baliranihotel.com

5. Transfer Service

Participants should make their own transportation arrangement upon arrival in and departure from Bali, Indonesia. Most of the hotels run their transfer service to and from airport. Public transportation is easily accessible at the checkpoints and the hotels.

6. Passport and Visa Requirements

For entry into Indonesia, all visitors must hold a passport valid for at least 6 months from the date of entry into Indonesia, have at least 2 (two) blank pages available for stamps and have round-trip airplane ticket.

There are 3 (three) types of Visa for entering Indonesia:

- Visa in advance;

Any information regard to the Indonesia visa application, please contact the Republic of Indonesia Embassy or Consulate. Address of the Republic of Indonesia Embassy or Consulate can find at www.kemlu.go.id/pages/mission.aspx?l=id

The NTSC (KNKT) will support any documents or every possible way for visa application, please inform us in advance.

- Visa on Arrival;

This visa can be obtained directly when you arrive at Ngurah Rai International Airport, Bali or other Indonesia international airports and seaports, regardless of the purpose of your visit (Business, Tourist, Social-Cultural).

Visa on Arrival is neither a work visa nor a visit visa. Therefore, it cannot be extended or converted into another immigration permit. The maximum stay permitted is thirty (30) days and could be extended (one time) for a maximum thirty (30) days. The fee for visa on arrival, payable upon landing, is US\$ 10 for 7 (seven) days visa and US\$ 25 for 30 (thirty) days visa.

Detail information about Indonesia visa on arrival, please visit <http://www.kemlu.go.id/Pages/ServiceDisplay.aspx?IDP=7&IDP2=21&Name=ConsularService&l=en>

- Visa Free;

Indonesia provides “free visa for short visit” service for the following countries:

1. Brunei Darussalam,
2. Chile,
3. Hong Kong SAR (Special Administration Region),
4. Macao SAR,
5. Malaysia,
6. Morocco,
7. Peru,
8. Philippines,
9. Singapore,
10. Thailand,
11. Vietnam,
12. Ecuador.

Detail information about free visa for short visit, please visit

<http://www.kemlu.go.id/Pages/ServiceDisplay.aspx?IDP=7&IDP2=22&Name=ConsularService&l=en>

7. Travel to Bali, Indonesia

Ngurah Rai International Airport, Bali (DPS/WADD), also known as Denpasar International Airport, operates 24 hours a day, provide direct flight to a number of destination city around the world. It normally takes 10 - 15 minutes from the airport to the workshop and meeting venue.

Please arrange with your hotel for transfer service to and from airport. Plenty of public transportations are available; you can choose a fixed-fare prepared taxi or taxi meter. For fixed-fare prepared taxi, just go to the ticketing booth, normally after the arrival gate

and buy a fixed-fare ticket. For taxi meter, you can find outside the airport gate. Better choice and most reliable taxi meter company is Bali Taxi, also known as Blue Bird Taxi.

When **departing from Bali**, you are subject to the airport departure tax **IDR 150,000** which can be paid in cash in **Indonesian Rupiah only**.

For more information about travel to Bali, Indonesia please refer to

- Ministry of Foreign Affair: <http://www.kemlu.go.id>
- Indonesia Customs : <http://www.beacukai.go.id>

8 Currency, Credit Cards and Banking Services

8.1. The Indonesia Rupiah (IDR) is the official local currency. Most shops will convert US Dollar, or other currencies, to Indonesia Rupiah.

Use only an authorized money changers, a formal bank or ask your hotel for money exchange and always ask for a receipt. An authorized money changers commonly establishments advertise as *Pedagang Valuta Asing Berizin* or *PVA Berizin* (Indonesian for "Authorized Money Changer") with a green *PVA Berizin* shield where it can be seen by customers.

The charge commission is various rate depend on the changers policies, always ask first about their rate offered and charge commission. Avoid changing money in smaller currency exchange offices located within shops.

USD 1.00 is approximately IDR 9,500 – IDR 10,000. Small bills (\$10 or smaller) and coins are generally not changeable.

8.2. International credit cards such as American Express, Diners Club, Visa, Master, etc, are usually accepted at major hotels, shops and restaurants. You will need small change in the Indonesia Rupiah for local transport and others.

8.3. Most major commercial banks have branches in the main tourist centers. Banking hours are generally from 8 a.m. to 3 p.m. Monday to Friday.

There are many ATM (Automatic Teller Machines) all over the place, especially at shopping centers and bank branches. Most of them are connected to international banking networks. ATMs dispense Indonesia Rupiah (IDR) only, and it comes in either IDR 50,000 and IDR 100,000 notes

9. Time

The time in Bali, known as WITA or *Waktu Indonesia Tengah*, is 8 hours ahead of Coordinated Universal Time (UTC + 8).

10. Climate and Weather

Daytime temperatures are pleasant, varying between 20 – 33⁰ C (68 – 93⁰ F) year-round.

From December to March, the west monsoon can bring heavy showers and high humidity, but days are still often sunny with the rains starting in the late afternoon or evening and passing quickly. From June to September, the humidity is low and it can be quite cool in the evenings. At this time of the year there is hardly any rain in the lowland coastal areas.

Even when it is raining across most of Bali, you can often enjoy sunny, dry days on the Bukit Peninsula which receives far less rain than any other part of the island. On the other hand, in central Bali and in the mountains, you should not be surprised by cloudy skies and showers at any time of the year.

11. Tap water

Tap water in Bali is not drinkable, but bottled water is universally available. The most popular brand is “Aqua” and that name is often used generically for bottled water. Just be certain that the bottle has an intact plastic seal.

Tap water in hotels should not be used for drinking unless explicitly labeled as safe or drinkable.

12. Electricity

The power supply in Bali is 220 Volt AC 50 Hz and uses 2-columnar-pin plugs. Other electrical equipment type will need a plug adaptor.



13. Telephone Service

Pre-paid mobile phone sim card (GSM or CDMA) can be purchased in any stores all around Bali as well as public phones, as known as *wartel*.

The Indonesian country code is +62.

Bali has six telephone area codes, they are :

- +62 361 for area Badung, Denpasar, Ginyar, and Tabanan regency
- +62 362 for area Buleleng regency
- +62 363 for area Karangsem regency
- +62 365 for area Jembrana regency
- +62 366 for area Bangli and Klungkung regency
- +62 368 for area Bedugul and Candikuning area in North Tabanan

Some important numbers that you may need in Bali:

- 108 for Local directory assistance
- 106 for Long distance directory assistance
- 102 for International directory assistance
- 118 for Ambulance service
- 113 for Fire brigade
- 110 or +62 361 754599 for Police assistance
- +62 361 751111 for SAR (search and rescue)
- +62 361 761263 for Bali International Medical Center
- +62 361 754748 for Manuaba Hospital
- +62 361 772118 for Nusa Dua Medical
- +62 361 710505 for International SOS Medical Clinic Bali

14. Other Information

14.1. Bali is internationally well known tourism attraction island. After several disturbances to the tourism aspect, Bali has grown far beautifully to welcome everyone who would like to enjoy the distinguish culture of Bali.

For more information about Bali, please refer to:

- Bali Province Government official website: www.baliprov.go.id
- Bali Tourism Board: <http://www.bali-tourism-board.com/>

14.2. Bahasa is the official Indonesia language. Balinese is the predominant by local people and English is also widely spoken.

14.3. Bali etiquette tips:

- Don't use your left hand to touch or give. It is considered as 'unclean', left hand is traditionally perceived as the hand used to clean yourself in the toilet. So when shaking hands, offering a gift, handing or receiving something, eating, pointing or generally touching another person, it is considered proper etiquette to always use your right hand.

The exception is when you use both hands to hand something over to someone; this is considered a high compliment.

- Don't use your index finger to point or to beckon. Pointing toward someone with index fingers is considered rude, especially if the one you pointed at is near and can see what you are doing. Pointing with open palm is more polite than using index finger; however, pointing with thumb with other fingers folded is considered the most polite form.
- Don't touch people's heads. The head of another adult should never be touch, as it is commonly believed that the soul inhabits the head, and the head is therefore sacred
- Dress modestly before entering a temple in Bali. Temple guests are expected to wear shirts that cover shoulders and part of the upper arms. The waist and legs should be covered by a temple scarf, known as a *selendang*, and a sarong, known as *kain kamber*, respectively.
- Don't enter any temple if you're menstruating. This may be galling to any woman, but you have a whole island's culture against you on this one. Any woman on her period, or anyone with a running sore or bleeding wound for that matter, is considered impure and not to be allowed into any Balinese temple.
- Don't step on offerings, known as *canang sari*, in the street. Canang sari are offered to the Creator by locals first thing in the morning. Canang sari commonly packages of woven palm leaf, flowers and herbs.
- Don't smoke in public areas. A "smoke-free" by law has gone into effect across Bali as of 28 November 2011 - smoking is now forbidden in most public areas, including restaurants, hotels, temples, shopping center and tourist attractions.
- Always haggling in a Bali traditional market. Price negotiation is not considered impolite, but remembers to be pleasant about it. Smile and insist on the price you want to pay, and if you do not get that price, thank the merchant and walk away.

15. Contact Point

NTSC Secretariat Program

Address: Gedung Perhubungan Lantai 3
Jalan Medan Merdeka Timur No. 5
Jakarta Pusat 10110 INDONESIA

Phone: +62 21 351 7606

Fax: +62 21 351 7606

Email: Info and general inquiry : info@icao-aprastbali-ntsc.org
Delegate registration : registration@icao-aprastbali-ntsc.org

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